



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

FINANCE COMMITTEE MEETING

REGULAR MEETING

DATE: November 21, 2025

TIME: 11:00 a.m.

PLACE: Alameda County Office of Emergency Services
Room 1013
4985 Broder Blvd., Dublin, CA 94568

MINUTES

1. Call to Order/Roll Call/Introductions

Chair Salinas called the meeting to order at 11:02 a.m.

Present: M. Salinas, G. Beaudin, T. Dupuis, M. Shorr, L. Smith

Absent: D. Haubert, K. Carlson

2. Public Comments: None.

3. Approval of Minutes of August 15, 2025, Finance Committee Meeting

On motion of Bm. Shorr, seconded by Bm. Smith, and by unanimous vote, the Finance Committee approved the minutes.

4. Presentation of 2024 Audited Financial Statements

Ahmed Badawi (Badawi & Associates), presented the results of the FY 2025 audit.

Executive Director Swing stated that the item will be brought to Board of Directors' December meeting.

5. Review of Accounts Receivable Aging Detail

Executive Director Swing stated that this item is brought to the committee according to policy for review of current outstanding balances. Work is in progress on the reconciliation

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of the CA Department of Corrections line item due to discrepancies of the radio counts from six to seven years ago.

The committee asked about the UC Berkeley line item total. The Executive Director will review for any credit balances and make corrections if needed for the Board of Director's approval. Craig Boyer, Auditor, noted that sometimes the timing of the invoice issuance and payment affects balances reflected.

The committee asked if there was outreach by EBRCSA to agencies on the list. Executive Director Swing confirmed that outreach is conducted.

6. Recommend Proposed Contract Renewal for CSI Telecommunications

Executive Director Swing notated a correction from the agenda report that the current contract expired June 30, 2025 and the request is for a contract extension to June 30, 2027. This does not change the rate. He noted that the business will be transferred to new ownership and when the item is presented to the Board of Directors meeting in December it may have a different entity name.

The committee inquired about competitive procurement compared with specialty services. Executive Director Swing said if there is a desire is for new RFP process to be conducted, the extension option is requested to go to the end of the current fiscal year with a new contract proposal for Committee consideration in May 2026.

On motion of Bm. Shorr, seconded by Bm. Dupuis, and by unanimous approval, the Finance Committee approved recommending the contract extension for the remainder of the fiscal year and to pursue a competitive procurement process for evaluation by the Finance Committee over the next 6 to 8 months before presentation to the Board of Directors.

7. Discuss Committee Meeting Format

Executive Director Swing requested feedback from the committee regarding preference for future committee meeting formats, recognizing that the SB 707 updates and impacts will be provided by the Authority's legal counsel at the next Board of Director's meeting. He stated that the Operations Committee expressed preference for in-person meetings with option for hybrid virtual participation.

The Finance Committee's consensus is a preference for a hybrid virtual and in-person meeting option.

8. Discussion on Leasing of Infrastructure Assets from Member Agencies

Executive Director Swing had a conversation with representatives of both County Administrators and Alameda County's finance team on this topic and that there may be other sites requiring funding for Authority-wide cost recovery policy. Contra Costa County's request is for consistency between the two counties for cost recovery.

Executive Director Swing expects that the final outcomes will change costs from other membership agencies in the Authority. He will check in with radio shops for a complete listing of sites where EBRCSA is not paying for utility service expenses. He wants to ensure methodology for data collection on costs is consistent and in the best case, the information will be available before the next budget adoption.

The discussion on this topic will continue with the Finance Committee with additional analysis on fiscal impact (rate plans) to the Authority to be brought forward, including evaluating options with PG&E for rate plans.

9. East Bay Regional Communication System Updates

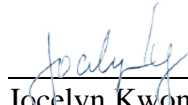
- **The City of Antioch Site on Walton Lane** – The Lease Agreement is approved by City of Antioch.
- **Pearl Radio Shelter** – The shelter is in design phase with approval pending by PG&E to move the meter off the pedestal. EBMUD has requested to store the shelter in an unsecured area that the Executive Director has concerns about and will necessitate further conversation.
- **Migration Assistance Plan (MAP) Update** – For infrastructure replacement, Motorola recommends an 8-year plan starting in 2026 with a 4% annual escalator which is a shorter and more expensive timeframe than the Authority's initial timeline assessment. Executive Director Swing is examining the escalator and reconsideration of all sites.

The Finance Committee provided the following considerations for the Executive Director in future discussions on the replacement of infrastructure:

- What checkpoints will be in place during the migration plan that will allow for technology updates that are not just dedicated to Motorola solutions. Consider if radio is the right solution in all areas.
- What are the risks of a slower process compared to a faster program. What are the impacts on radio costs for rate payers, how would it be funded, and will there be money for capital projects with a faster project completion timeline.
- **Update on Encryption Activities** – Executive Director Swing will be providing an update to the Board at the meeting in December on learnings from this process.
- **Loss of Vallejo and Benecia as system users** – Both cities will likely be separated from the Authority by the end of the current fiscal year which will reflect as a loss in subscriber fees.
- **Executive Director's Contract Update** – This item will be presented at the next Board meeting as a matter of formality to update the business name, with no other terms changing.

10. Agenda Items for Next Meeting

11. Adjournment: There being no other business, the meeting was adjourned at 12:15 p.m.



Jocelyn Kwong
Authority Secretary